

1. New Technical Position

The vice Rector, Dr. Breen has approved a new permanent position technician class T2 in the department. The new person will complement the work of Mustapha Showleh and report to Wayne Spears. Duties will include supervision of the control room, alignment of equipment, supervision of store room and above all maintenance of the Radio Shack system.

2. Graduate Enrollments

Latest figures are 23 enrolled (18 F/T, 5 P/T), 10 new students (half landed immigrant or Canadian Citizen; 4 FT, 1 PT) Course enrollment 612/2 (9), 632/2 (10) plus enrollments in 656 etc. which have common lectures with Undergraduate courses. Preliminary second term enrollments are 613/4 (12), 622/4 (4), 633/4 (3).

3. Graduate Appraisal

This year as in 1978, 1973, the graduate programme is being appraised. A preliminary draft is completed and being checked by members of the Graduate Studies Committee. The final version will be circulated among the faculty soon.

4. COOP

A meeting with Dr. Trudel was held by the Coop Committee and the results were discussed by Steering Committee. It was agreed that the Coop should be self-financing and that the main intention is to attract high quality students to the Undergraduate programme. A balance sheet on costs is being prepared by Dr. Eddy. The Coop Committee is following up last year's survey of Alumnae by a survey of prospective employers.

5. Control Room Door

Division III will arrange to place a second door into the Control room area. This was originally requested about five years ago. Its purpose is to permit students, who have completed pretests and simply wish to have their lab areas unlocked immediate access to the Control room.

6. Committees

Coop Committee: Dr. Eddy (Chair), Dr. Kipling, Dr. MacKinnon + 1 student to be named by SPS. Steering Committee: Dr. Kalman (Chair) Dr. Misra, Dr. Eddy, Assoc. Prof. Shin. Personnel Committee Dr. Misra (Chair), Dr. Eappen, Assoc. Prof. Shin, Alternate member: Dr. Frank. Graduate Studies Committee Dr. Misra (Chair) Dr. Frank, Dr. Eddy. Ph.D/MSc Committee Dr. Misra (Chair), Dr. Frank, Dr. Eddy, Dr. Kalman. Curriculum Committee: Dr. Frank (Chair), Dr. Eddy, Dr. Kovacs + 1 student to be named by SPS.

C. S. KALMAN
CHAIR, PHYSICS DEPARTMENT

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